## **SOP-752**





## **SOP ToolBox**

Creating SOPs doesn't have to be a complex task! Begin with Fhyzics' SOP Templates, Forms, Checklists, and Agreements.

Easily tailor them to your organisation's needs in a user-friendly PPT format. Select your specific domain, and we'll provide you with the customized templates within a week.

https://pages.fhyzics.net/sop-toolbox

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8 June 2024 2

## Top 50 SOPs for Standard Operating Procedures (SOPs) for Non-residential Property Managers



SOP-752-001: Standard Operating Procedure for Property Inspection
SOP-752-002: Standard Operating Procedure for Lease Agreement Execution
SOP-752-003: Standard Operating Procedure for Tenant Screening
SOP-752-004: Standard Operating Procedure for Rent Collection
SOP-752-005: Standard Operating Procedure for Maintenance Requests
SOP-752-006: Standard Operating Procedure for Emergency Response
SOP-752-007: Standard Operating Procedure for Key Management
SOP-752-008: Standard Operating Procedure for Security Measures
SOP-752-009: Standard Operating Procedure for Property Access Control
SOP-752-010: Standard Operating Procedure for Insurance Management
SOP-752-011: Standard Operating Procedure for Budgeting and Financial Reporting
SOP-752-012: Standard Operating Procedure for Utility Management
SOP-752-013: Standard Operating Procedure for Lease Renewals
SOP-752-014: Standard Operating Procedure for Eviction Process
SOP-752-015: Standard Operating Procedure for Common Area Maintenance
SOP-752-016: Standard Operating Procedure for Vendor Management
SOP-752-017: Standard Operating Procedure for Lease Termination
SOP-752-018: Standard Operating Procedure for Property Marketing
SOP-752-019: Standard Operating Procedure for Lease Amendments
SOP-752-020: Standard Operating Procedure for Record Keeping
SOP-752-021: Standard Operating Procedure for Building Inspections
SOP-752-022: Standard Operating Procedure for Environmental Compliance
SOP-752-023: Standard Operating Procedure for Health and Safety Compliance
SOP-752-024: Standard Operating Procedure for Lease Compliance Audits
SOP-752-025: Standard Operating Procedure for Lease Abstracts
SOP-752-026: Standard Operating Procedure for Tenant Communication
SOP-752-027: Standard Operating Procedure for Property Information Systems
SOP-752-028: Standard Operating Procedure for Lease Expirations
SOP-752-029: Standard Operating Procedure for Space Planning
SOP-752-030: Standard Operating Procedure for Lease Negotiations

8 June 2024 3



SOP-752-031: Standard Operating Procedure for Property Insurances Claims SOP-752-032: Standard Operating Procedure for Lease Documentation SOP-752-033: Standard Operating Procedure for Security Deposit Handling SOP-752-034: Standard Operating Procedure for Lease Termination Negotiations SOP-752-035: Standard Operating Procedure for Property Disposal SOP-752-036: Standard Operating Procedure for Lease Compliance Training SOP-752-037: Standard Operating Procedure for Lease Default Remediation SOP-752-038: Standard Operating Procedure for Energy Management SOP-752-039: Standard Operating Procedure for Lease Abandonment SOP-752-040: Standard Operating Procedure for Property Tax Management SOP-752-041: Standard Operating Procedure for Lease Assignments SOP-752-042: Standard Operating Procedure for Tenant Improvement Projects SOP-752-043: Standard Operating Procedure for Building Code Compliance SOP-752-044: Standard Operating Procedure for Rent Increase Process SOP-752-045: Standard Operating Procedure for Property Valuation SOP-752-046: Standard Operating Procedure for Lease Option Negotiations SOP-752-047: Standard Operating Procedure for Lease Termination Notices SOP-752-048: Standard Operating Procedure for Subleasing SOP-752-049: Standard Operating Procedure for Lease Extension SOP-752-050: Standard Operating Procedure for Property Portfolio Analysis

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8 June 2024 4





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